



THETFORD TOWN COUNCIL

TOWN CLERK: Maurice Howard

Council Offices
King's House
Thetford
IP24 2AP

Tel: 01842 754247

13th February 2015

MARKETING & COMMUNICATIONS COMMITTEE

A meeting of this Committee will take place in the Charles Burrell Centre, Thetford, on **Wednesday 18th February 2015 4.00 p.m.**

Yours faithfully

Town Clerk

AGENDA

- 1141/14 **DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS**
To receive any additional interest not already registered.
- 1142/14 **MINUTES**
To confirm the minutes of the committee's meeting held on the 15th January 2015, received by Council on the 27th January 2015, to be confirmed as a true record and signed/initialled by the Chairman.
- 1143/14 **APOLOGIES FOR ABSENCE**
To receive.
- 1144/14 **ACTION POINTS**
The Chairman to review the last meetings action points.
- 1145/14 **MARKETING AND COMMUNICATIONS BUDGET**
The Chairman to update the current situation and to consider proposals going forward. To consider requirements until end of 2014/2015.
- 1146/15 **EVENTS CALENDAR**
PPP&C Officer to update on progress.

- 1147/15 ADVERTISING OPTIONS FOR THE CARNEGIE
Chairman to update on the request from Guildhall, Carnegie and Markets Committee.
- 1148/15 NEW TOWN COUNCIL WEBSITE
PPP&C Officer to update on progress
- 1149/15 DOMAIN RENEWALS
To discuss existing domain renewals
- 1150/15 MINUTES & AGENDAS
PPP&C Officer to present the updated comparison on minutes & agendas and model standing orders
- 1151/15 REPLACEMENT BOLLARDS IN KING STREET & TANNER STREET
To consider the communication needed for Town Centre Businesses.
- 1152/15 SOCIAL MEDIA/PRESS/PUBLICITY
To discuss current requirements.
- 1151/14 ITEMS OF URGENT BUSINESS
At the discretion of the Town Clerk to table urgent business for discussion or information only. Any item is to be on an urgent operational matter.
- 1152/14 PRESS RELEASES
To receive the Chairman's report for any press releases