



THETFORD TOWN COUNCIL

TOWN CLERK: MAURICE HOWARD

Council Offices
King's House
Thetford
Norfolk
IP24 2AP

Tel: 01842 754247

7th August 2014

ALLOTMENTS COMMITTEE

A meeting of this Committee will take place in the Council Chamber, King's House, Thetford, on **Wednesday 13th August 2014, starting at 10 a.m.**

Town Clerk

AGENDA

The meeting will be preceded by a 15-minute Open Forum, starting at 10 a.m. when members of the public and representatives of the press are invited to address the Committee. If there is no call for an Open Forum, then the meeting itself may start at 10 a.m.

AGENDA

- 415/14 DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS
To receive any additional interest not already registered.
- 416/14 APOLOGIES FOR ABSENCE
To receive
- 417/14 MINUTES
To confirm as a true record the minutes of the Committee's meeting held on 14th May 2014, as received by the Council on 27th May 2014 to be confirmed as a true record and signed/initialled by the Committee Chairman.
- 418/14 MUNDFORD ROAD SECURITY
To discuss progress on measures to raise security.

- 419/14 DAMAGE TO THETFORD COMMUNITY ASSOCIATION GREENHOUSE
To discuss the damage caused by a fallen tree from the Bury Road allotments site.
- 420/14 INSURANCE FOR BEE KEEPERS
To discuss the need for insurance.
- 421/14 FEE NOTIFICATION + TERMS AND CONDITIONS
To discuss notification of fees due and decide a specific date when a notice to quit letter will be issued following non-payment.
- 422/14 USE OF THETFORD HEALTHY TOWN GRANT MONEY
A follow up discussion on areas which could be used as Allotments using the Healthy Town Grant money.
- 423/14 PLOT NUMBERING
To discuss plot numbering and the possibility of using a SEETEC post to carry out this task.
- 424/14 REQUEST FROM A MEMBER OF THE PUBLIC
To discuss a letter received from Mr A Beard concerning various Allotment matters.
- 425/14 INSPECTIONS/WAITING LIST
To receive a report by Allotment Officer on the recent inspection on 6th August 2014 and to confirm the current waiting lists.
- 426/14 PRESS RELEASES
To receive the Chairman's report for the Marketing and Communications Committee.
- 427/14 ITEMS OF URGENT BUSINESS
At the discretion of the Town Clerk to table urgent business for discussion or information only. Any item is to be on an urgent operational matter.
- 428/14 DATE OF NEXT MEETING
To be decided.