



THETFORD TOWN COUNCIL

TOWN CLERK: Maurice Howard

Council Offices
King's House
Thetford
Norfolk
IP24 2AP

Tel: 01842 754247

4th June 2015

HEALTH & SAFETY COMMITTEE

A meeting of this Committee will take place in the Council Chamber, King's House, Thetford, on **Wednesday 17th June 2015, starting at 12.00 p.m.**

Town Clerk

AGENDA

- 126/15 DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS
To receive any additional interest not already registered.
- 127/15 APOLOGIES FOR ABSENCE
To receive.
- 128/15 MINUTES
To confirm the minutes of the Committee's meeting, held on 4th March 2015, to be received by Full Council 24th March 2015, to be confirmed as a true record and signed/initialled by the Chairman.
- 128/15 ACTION POINTS
To review last action points from last meeting.
- 129/15 FIRE RISK ASSESSMENTS
To discuss.
- 130/15 REVIEW OF HEALTH & SAFETY POLICY
To review H&S Policy.
- 131/15 HEALTH & SAFETY AUDITS & INSPECTIONS
To discuss.

- 132/15 WORK AREA UPDATE
The Works Foreman and Venues Manager to update.
- 133/15 REVIEW OF RISK ASSESSMENTS
To discuss.
- 134/15 HEALTH & SAFETY TRAINING
To discuss Health & Safety training requirements for both new and existing staff.
- 135/15 DATE OF NEXT MEETING
To be decided.
- 136/15 ITEMS OF URGENT BUSINESS
At the discretion of the Deputy Town Clerk to table urgent business.
- 137/15 PRESS RELEASES
To consider any press release arising from this meeting's agenda.