



THETFORD TOWN COUNCIL

TOWN CLERK: Maurice Howard

Tel: 01842 754247

9th October 2014

Council Offices
King's House
Thetford
Norfolk
IP24 2AP

CHARLES BURRELL CENTRE COMMITTEE

A meeting of this Committee will take place in the Charles Burrell Centre, on **Wednesday 15th October 2014 at 11.00 a.m.**

Town Clerk

AGENDA

- 580/14 DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS
To receive any additional interest not already registered.
- 581/14 APOLOGIES FOR ABSENCE
To receive.
- 582/14 MINUTES
To confirm as a true record the minutes of the Committee meeting held on 20th August 2014, received by Full Council on 30th September 2014, to be confirmed as a true record and signed/initialled by the Committee Chairman.
- 583/14 ACTION POINTS
To update (see below).
- 584/14 UPDATE FROM TENANTS FORUM
To receive an update from tenants forum meeting.
- 585/14 OPERATIONAL UPDATE FROM CBC MANAGER
To receive update and to include:
a) Decision regarding signage.
b) Security.

- c) Hope Church.
- d) Auditorium chairs.
- e) Ian Lawrence – Van Storage.
- f) Overflow Car Park Area.
- g) Furniture storage.
- h) Decoration of key areas.

- 586/14 HEALTH & SAFETY ISSUES
To receive a report from Councillors Mrs B J Canham.
- 587/14 TO CONFIRM AN AGREED APPROACH WITH REGARDS TO DEBTORS
To discuss.
- 588/14 VISIT TO BROMLEY BY BOW
To discuss the proposed visit to an operational Social Supermarket.
- 589/14 AVIVA VOLUNTEERING DAY
To review the AVIVA volunteering day.
- 590/14 EXCLUSION OF PRESS AND PUBLIC
To consider resolving that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded for any remaining items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.
- 591/14 NEW TENANT ENQUIRES
The Chairman to update on new tenant enquiries and discuss any outstanding issues:
 - J D Cleaning.
 - In and Around Thetford.
 - Grass Roots.
 - Other potential clients.
- 592/14 TENNANCY APPLICATION AND PECUNIARY INTERESTS
PPP&C Officer to discuss interests of potential tenants
- 593/14 UPDATE ON LEASES
PPP&C Officer to report.
- 594/14 SESSIONAL HIRERS
The Chairman to update on new sessional enquiries and discuss any outstanding issues.
- 595/14 ITEMS OF URGENT BUSINESS
At the discretion of the Town Clerk to table urgent business for discussion or information only. Any item is to be on an urgent operational matter.
- 596/14 PRESS RELEASES
To consider any press release arising from this meeting's agenda.