



THETFORD TOWN COUNCIL

TOWN CLERK: Maurice Howard

Council Offices  
King's House  
Thetford  
IP24 2AP

Tel: 01842 754247

5<sup>th</sup> August 2015

**MARKETING & COMMUNICATIONS COMMITTEE**

A meeting of this Committee will take place in the Council Chamber, King's House, Thetford, on **Wednesday 12<sup>th</sup> August 2015 2.00 p.m.**

Yours faithfully

Town Clerk

**AGENDA**

- 338/15      DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS  
To receive any additional interest not already registered.
- 339/15      MINUTES  
To confirm the minutes of the committee's meeting held on the 8<sup>th</sup> July 2015, received by Council on the 28<sup>th</sup> July 2015, to be confirmed as a true record and signed/initialled by the Chairman.
- 340/15      APOLOGIES FOR ABSENCE  
To receive.
- 341/15      ACTION POINTS  
The Chairman to review the last meetings action points.
- 342/15      BUDGET REVIEW  
To review last month's spend.
- 343/15      FOUR YEAR FINANCIAL STRATEGY  
To review and decide on any updates.
- 344/15      TOWN COUNCIL WEBSITE  
To receive an update from the PPP&C Officer.

345/15

EVENTS AND EVENTS CALENDAR

- To receive an update on Thetford's Great Festival.
- To receive an update on Heritage Open Day.
- To discuss any updates to the event calendar.
- To receive an update on Tour of Britain.

346/15

BUS INTERCHANGE

To clarify the position with the information boards.

347/15

LITTLE OUSE PROJECT

To receive an update from the PPP&C Officer.

348/15

SOCIAL MEDIA/PRESS/PUBLICITY

To discuss current requirements and coverage of events.

349/15

ITEMS OF URGENT BUSINESS

At the discretion of the Town Clerk to table urgent business for discussion or information only. Any item is to be on an urgent operational matter.

350/15

PRESS RELEASES

To receive the Chairman's report for any press releases.